



# Managing Benefits<sup>®</sup> Combined Course

The Managing Benefits Combined course blends our Foundation course and Practitioner seminar.

The purpose of the Foundation qualification is to confirm that a candidate has sufficient knowledge and understanding of the Managing Benefits guidance to be able to work effectively with, or as a member of, a portfolio, programme or project management team charged with realising the benefits of a change initiative.

The purpose of the Practitioner qualification is to confirm whether the candidate has achieved sufficient understanding of how to apply and tailor the Managing Benefits guidance to a specific scenario. A successful Practitioner candidate should, with suitable support, be able to advise on the implementation of appropriate practices and techniques, and apply these practices and techniques within their organisation.

## Who should attend?

This course is aimed at those involved in the selection and delivery of business change initiatives. It is also suitable for change leaders, change initiators, change enablers, support staff, business change and benefits managers and operational staff.

## Prerequisites

There are no prerequisites for the Foundation Course. Candidates for the Practitioner exam must have previously passed the Foundation exam.

## Exams

The Foundation exam is a 40 minuted closed book exam with 50 multiple choice questions.

The Practitioner exam is a 2.5 hour open book exam (Managing Benefits Manual only). There are 8 questions with 10 marks per question for a total of 80.

Candidates must achieve a 50% or better pass mark for both exams. Signed photo ID (passport, licence etc) must be provided to the invigilator prior to the exam.

Goal is accredited to provide Managing Benefits<sup>®</sup> training and certification. Our training and coaching services are designed to assist organisations to quickly develop the skills base and 'know-how' they need. To support the different ways people learn, our courses include a mixture of presentation, class and group exercises and question and answer sessions. To learn more about how our services can benefit you, contact us now or visit [www.goalgroup.com.au](http://www.goalgroup.com.au).

## Course Content

Delegates will work through a range of exercises and case studies in order to broaden and deepen their understanding of Managing Benefits and to prepare for the exams. Their will be homework each evening.

## Course Duration

2 days

## Course Objectives

Foundation level aims to measure whether a candidate understands the benefits management principles, practices, techniques, roles, responsibilities and documents, specifically to know and understand the:

- Definitions, scope and objectives of benefits management, barriers to its effective practice, and the key success characteristics;
- Principles upon which successful approaches to benefits management are based;
- Five practices contained within the Benefits Management Cycle and relevant techniques applicable to each practice;
- Scope of key roles and responsibilities for benefits management and the typical contents of the main benefits management documentation;
- Approaches to implementation and the factors to consider in sustaining progress.

Practitioner level aims to confirm whether the candidate has achieved sufficient understanding of how to apply and tailor the guidance in a scenario situation. Specifically candidates should be able to:

- Plan the implementation of benefits management, selecting appropriate strategies to sustain and measure progress;
- Select and adapt principles, practices and techniques to suit different organisational environments;
- Identify activities that should be undertaken during each of the practices of the Benefits Management cycle together with the accountabilities and responsibilities of each of the defined roles;
- Evaluate examples of benefits management information (documents)'
- Analyse the solutions adopted in relation to a given scenario.

## Contact Us At:

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